**DANA & PARISER CO., L.P.A. RESIDENTIAL RENT**

**Suite 200, 495 East Mound Street, Columbus, Ohio 43215 Collection Information and Assignment Form**

**(T) 614-253-1010 (F) 614-253-3310**

**E-mail: collect@dplawyers.com - On the Web: www.dplawyers.com**

**NAME OF RESIDENT(# 1): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Soc. Sec. #\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**FORWARDING ADDRESS (# 1):\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_**

 (STREET) (CITY) (STATE) (ZIP CODE)

**HOME PHONE # (\_\_\_\_\_\_) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ CELL PHONE # (\_\_\_\_\_\_) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ WORK PHONE # (\_\_\_\_\_\_) \_\_\_\_\_\_\_\_\_\_\_\_\_**

**PLACE OF EMPLOYMENT: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, \_\_\_\_\_\_\_\_\_\_\_\_\_, \_\_\_\_\_\_\_\_, \_\_\_\_\_\_\_\_\_**

**NAME OF RESIDENT(# 2): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Soc. Sec. #\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**FORWARDING ADDRESS (# 2):\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_**

 (STREET) (CITY) (STATE) (ZIP CODE)

**HOME PHONE # (\_\_\_\_\_\_) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ CELL PHONE # (\_\_\_\_\_\_) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ WORK PHONE # (\_\_\_\_\_\_) \_\_\_\_\_\_\_\_\_\_\_\_\_**

**PLACE OF EMPLOYMENT: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, \_\_\_\_\_\_\_\_\_\_\_\_\_, \_\_\_\_\_\_\_\_, \_\_\_\_\_\_\_\_\_**

**GUARANTOR NAME: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Soc. Sec. #\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**GUARANTOR ADDRESS:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_**

 (STREET) (CITY) (STATE) (ZIP CODE)

**HOME PHONE # (\_\_\_\_\_\_) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ CELL PHONE # (\_\_\_\_\_\_) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ WORK PHONE # (\_\_\_\_\_\_) \_\_\_\_\_\_\_\_\_\_\_\_\_**

**PLACE OF EMPLOYMENT: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, \_\_\_\_\_\_\_\_\_\_\_\_\_, \_\_\_\_\_\_\_\_, \_\_\_\_\_\_\_\_\_**

**RENTED ADDRESS: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_**

 (STREET) (CITY) (STATE) (ZIP CODE)

**LEASE DATES: FROM \_\_\_\_\_\_\_\_\_\_\_ TO \_\_\_\_\_\_\_\_ (check one) WRITTEN \_\_\_\_\_\_\_\_ ORAL \_\_\_\_\_\_\_\_ MONTH to MONTH­­­ \_\_\_\_\_\_**

**MOVE OUT DATE: \_\_\_\_\_\_\_\_\_\_ RE-RENT DATE\_\_\_\_\_\_\_\_\_\_\_ RECEIVED NOTICE \_\_\_\_\_\_\_\_\_\_ SKIP \_\_\_\_\_\_\_\_\_ EVICTION\_\_\_\_\_\_\_\_**

# TOTAL RENT DUE: $ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 **BREAKDOWN OF RENT & LATE CHARGES BY MONTH**

**TOTAL LATE CHARGES: $\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ RENT LATE RENT LATE**

**TOTAL CONCESSIONS: $\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Jan. $\_\_\_\_\_\_\_\_ $\_\_\_\_\_\_\_\_ Feb. $\_\_\_\_\_\_\_\_ $\_\_\_\_\_\_\_\_**

**TOTAL EXTRA ORDINARY DAMAGES: $\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Mar. $\_\_\_\_\_\_\_\_ $\_\_\_\_\_\_\_\_ Apr. $\_\_\_\_\_\_\_\_ $\_\_\_\_\_\_\_\_**

**TOTAL UTILITIES: $\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ May $\_\_\_\_\_\_\_\_ $\_\_\_\_\_\_\_\_ Jun. $\_\_\_\_\_\_\_\_ $\_\_\_\_\_\_\_\_**

**EVICTION– COURT COST ONLY: $\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Jul. $\_\_\_\_\_\_\_\_ $\_\_\_\_\_\_\_\_ Aug.$\_\_\_\_\_\_\_\_ $\_\_\_\_\_\_\_\_**

 **SUB TOTAL: $\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Sep. $\_\_\_\_\_\_\_\_ $\_\_\_\_\_\_\_\_ Oct. $\_\_\_\_\_\_\_\_ $\_\_\_\_\_\_\_\_**

 **LESS SECURITY DEPOSIT: $\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Nov. $\_\_\_\_\_\_\_\_ $\_\_\_\_\_\_\_\_ Dec. $\_\_\_\_\_\_\_\_ $\_\_\_\_\_\_\_\_**

**TOTAL AMOUNT DUE: $\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Documents to Include: Application, Guarantor Application, Rental Lease Agreement, Refurbishing Cost Itemized, Utilities Itemized**

**CLIENT NAME: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, \_\_\_\_\_\_, \_\_\_\_\_\_\_\_\_\_\_\_\_\_**

 (Street) (City) (State) (Zip Code)

**FORM COMPLETED BY: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ PHONE (\_\_\_\_\_\_\_\_) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ CHARGE OFF DATE: \_\_\_\_\_\_\_\_**

**\*\*\*ALL INFORMATION MUST BE PROVIDED IN ORDER FOR THIS CLAIM TO BE INPUT IN OUR SYSTEM\*\*\***  Form: DP07/08